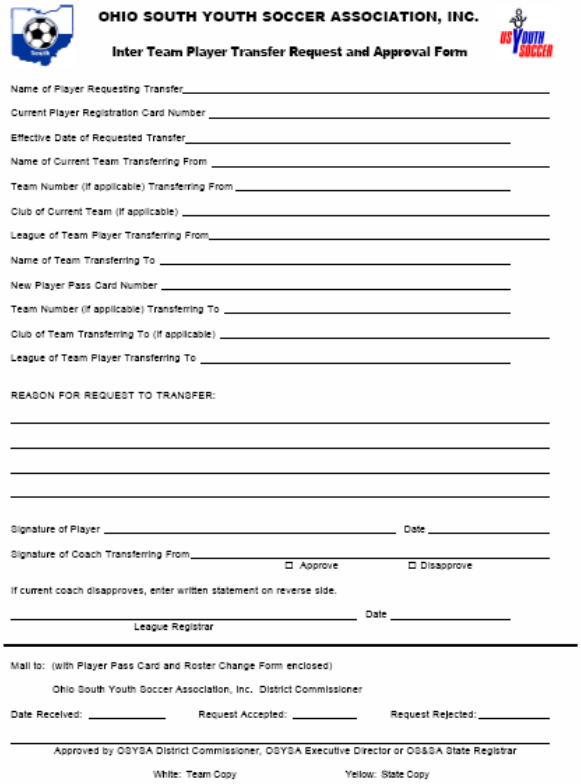
Transfer In Procedure

Updated February 1, 2012

When a player is transferring from a league other than mvysa to your team use the **Transfer In procedure**. The Transfer In procedure is detailed below.

1. **Removal from old team**
   Parents contact current coach and request a copy of an Ohio South Inter Team Player Transfer Request and Approval form signed by the current coach. They sign the transfer form. Then the transfer form andplayer card must be sent to a registrar for the league their current team played in. The league registrar will remove the player from the previous team's roster and either send mvysa or the parent proof that the player has been removed from the roster.
   The Ohio South Inter Team Player Transfer Request and Approval form can be found on osysa.com in the forms section.
2. **Transfer**
   The coach of the new team in mvysa logins, manages the team, edit the roster, and selects Transfer In Player from the top menu bar, completes the form and submits it.
3. **Rostered**
   The new team prints the new USYSA registration form, and card, gets them properly signed and presents them along with a signed parent code of conduct, the completed Ohio South Inter Team Player Transfer Request* and Approval form* to the MVYSA office. After verifying that the player is properly transferred MVYSA will issue the new player card and place the player on the new teams formal roster.

   *The transfer form and proof that player is removed from previous roster may be sent by league registrar directly to the mvysa office.



OHIO SOUTH YOUTH SOCCER ASSOCIATION, INC.

Inter Team Player Transfer Request and Approval Form

Name of Player Requesting Transfer _____

Current Player Registration Card Number _____

Effective Date of Requested Transfer _____

Name of Current Team Transferring From _____

Team Number (if applicable) Transferring From _____

Club of Current Team (if applicable) _____

League of Team Player Transferring From _____

Name of Team Transferring To _____

New Player Pass Card Number _____

Team Number (if applicable) Transferring To _____

Club of Team Transferring To (if applicable) _____

League of Team Player Transferring To _____

REASON FOR REQUEST TO TRANSFER:

_____

_____

_____

_____

Signature of Player _____ Date _____

Signature of Coach Transferring From _____

☐ Approve ☐ Disapprove

If current coach disapproves, enter written statement on reverse side.

_____ Date _____

League Registrar

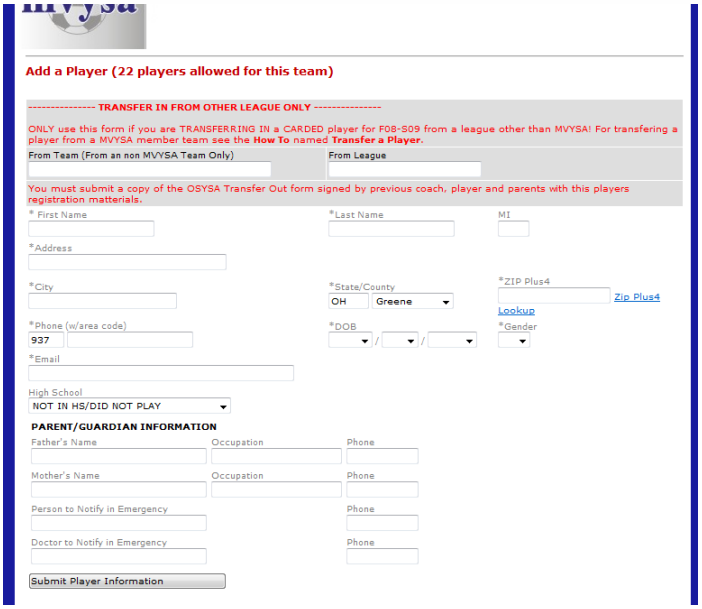
Mail to: (with Player Pass Card and Roster Change Form enclosed)

Ohio South Youth Soccer Association, Inc. District Commissioner

Date Received: _____ Request Accepted: _____ Request Rejected: _____

Approved by OSYSA District Commissioner, OSYSA Executive Director or OS&SA State Registrar

White: Team Copy Yellow: State Copy



Add a Player (22 players allowed for this team)

---------- TRANSFER IN FROM OTHER LEAGUE ONLY ----------

ONLY use this form if you are TRANSFERRING IN a CARDED player for F08-S09 from a league other than MVYSA! For transfering a player from a MVYSA member team see the **How To** named **Transfer a Player.**

From Team (From an non MVYSA Team Only) | From League

You must submit a copy of the OSYSA Transfer Out form signed by previous coach, player and parents with this players registration matterials.

*First Name | *Last Name | MI

*Address

*City | *State/County: OH Greene | *ZIP Plus4 | Zip Plus4 Lookup

*Phone (w/area code): 937 | *DOB | *Gender

*Email

High School: NOT IN HS/DID NOT PLAY

PARENT/GUARDIAN INFORMATION

Father's Name | Occupation | Phone

Mother's Name | Occupation | Phone

Person to Notify in Emergency | Phone

Doctor to Notify in Emergency | Phone

Submit Player Information